

**MINUTES OF THE CITY COUNCIL
SHEFFIELD LAKE, OHIO
July 23, 2024**

This regular meeting of the City Council was held Tuesday, July 23, 2024.
Council President Rosso called the meeting to order at 7:00 pm.

*******ROLL CALL OF MEMBERS*******

Present: President Rosso, Stark, Kovach, Gee, Cizl, Wtulich, DeBottis, Petrucci,
Mayor Radeff, Finance Director Fallis, Service Director Hastings, Law
Director Graves.

Excused: None.

Attending: Fire Chief Novak, Members of the Fire Dept., Videographer, citizens.

READING OF THE MINUTES:

Council - *Motion by Kovach/Second by Cizl to accept the minutes of the July 9, 2024 meeting with any noted corrections. Yeas all.

Emergency Council- *Motion by Kovach/Second by Gee to accept the minutes of the July 10, 2024 meeting with any noted corrections. Yeas All.

Work Session - *Motion by Kovach/Second by Gee to accept the minutes of the July 16, 2024 meeting with any noted corrections. Yeas All.

CORRESPONDENCE: Monthly report of court receipts for June 2024- \$3,829.00

PRESENTATIONS: Mayor Radeff submits Luke Rodak for the position of full-time firefighter. *Motion by Kovach/Second by Gee to accept the appointment. **ROLL CALL:** Kovach, Cizl, Gee, Wtulich, Stark, DeBottis, Petrucci. Yeas All.

Paula Pitasky of Encompass Marketing. Lengthy discussion with the following key questions/answers:

Mayor Radeff says I want to remind everyone that this contract is specifically only for sponsorships. Councilwoman Gee asks can you tell us a little bit about your plans and what you intend on doing for the city? Ms. Pitasky replies I'm going to bring in sponsorships that will bring n money for the city. Councilwoman Gee asks what type of sponsorships? Ms. Pitasky responds the sponsorships I've been asked to bring in are for the fieldhouse. It would be funds that would help build the fieldhouse. I'll be reaching out to businesses and organizations in the community. Mayor Radeff says she is also putting together a sponsorship list for some of the community events like movie nights, etc. in which people would want to sponsor. We have talked a lot about the rec center, but as we find opportunities in parks and other areas, we feel we could go after sponsorships for, we would be working with her on that. Her compensation is based off of sponsorships she obtains. President Rosso says Paula's job is not to develop/plan events. The rec director for example, will reach out to Paula and say I want to start this new league, etc., will you look around and see if anyone is willing to help sponsor it and bring money in and then she would get a percentage of that. Councilman DeBottis asks what type of sponsorships? Ms. Pitasky replies sponsorships I have obtained would be with the City of Avon, I have obtained sponsorships for them for their community pool. There are longer and shorter-term agreements. For this, I would be going after significant dollars to help with the

recreation center. I'd like to put together a program that is affordable for smaller businesses. I'm a small business and like to be able to give back to my community as well. I would put together something that goes for small, medium and larger businesses. We are going after as many as we can so we can bring a lot of different events. Councilman DeBottis says there must be a goal then. Do we have a goal for the sponsorships for the rec center then? Law Director Graves replies as much as we can get. Mayor Radeff says when you have a building like that, you aren't only looking for big sponsorships of naming rights, equipment, turf, etc., you are also looking at year to year stuff like banners. We are starting the soccer league back up, so we would be going after equipment sponsors, uniform sponsors, etc., for example. Councilwoman Gee asks the first contract, how long is that for? Law Director Graves replies 24 months. Councilwoman Gee asks and after that you would have to be in agreement along with the city to renew it? Law Director Graves responds if neither party expresses an interest in terminating the contract, it would automatically roll over for another 12 month period, but either party could terminate with 30 days notice. Councilwoman Stark says I'm curious about you and your business. How did you get into it? What's your passion about PR and that type of thing. Ms. Pitasky replies we are a full service marketing agency that provides marketing services for small and midsize businesses throughout northeast Ohio. As a small business owner, my passion is small business. I love seeing businesses succeed. My passion started when I was helping the City of Avon. That's where I live and they asked me to get involved and help them and then was referred to other municipalities. I really love watching communities thrive. I'm really excited to see what the vision is and help you achieve that. Councilman DeBottis asks if we have sponsors now that continuously sponsor us for events every year, those would not be part of this project as far as compensation? These are just new sponsors you bring in? Ms. Pitasky replies I don't believe you have any now. Mayor Radeff says if someone comes up to us and says we want to donate \$5,000, unless she obtained that sponsorship, she wouldn't get compensated.

CITY COUNCIL REPORTS

Roads, Drains, Water, Sewer and Refuse: None. ***/Safety:*** None. ***/Buildings, Lands, Vehicles & Equipment:*** None. ***/Ordinance:*** Chairman Cizl reviews the minutes of the July 2, 2024 meeting. *Motion by Gee/Second by Kovach to accept the report. Yeas All. ***/Finance:*** None. ***/Council Representative to the Joyce Hanks Community Center:*** Representative Gee reports the seniors had a wonderful karaoke thanks to Romolo DeBottis and the team he brought in. They were also in this year's community days parade. Last night they approached Park Board in discussion with what they wanted to do with the money they had won from the mind challenge. The kid's summer arts & crafts program has ended for the summer and we had a great turnout with it this year. We are hoping council and the administration will consider replacing that water fountain at the community center. Councilwoman Petrucci says the kid's art program was incredible. The volunteers who gave up their time and energy and spent an incredible amount of time preparing all these crafts for the kids to do was amazing. One of the volunteers, Kim Bring, made 30 gingerbread houses so the kids could decorate them. She made the gingerbread herself and put them together and the kids loved decorating those. All the volunteers did a fantastic job. ***/Council***

Representative to the Park Board: Representative Kovach says the board met last night and the new rec director seems to be moving ahead with quite a busy program. They are coming to a conclusion on the redo of Erie Shores Park. The rec director is planning a movie night, moving forward with the soccer program and doing a chalk walk. The Monday morning coffee group received a check that they presented to community civic council to present to the community as payment for the installation of a bocce ball court at West Shore Park.

Representative to the Planning Commission: Representative DeBottis reviews the minutes of the July 17, 2024 meeting. **Council Representative to the Zoning Board of Appeals:** None.

ADMINISTRATIVE REPORTS

MAYOR/SAFETY: Mayor Radeff reports the police dept. posted a video of a lady who had on a mask and walked up to a door and placed an envelope in the crack of the door. You see her leave and walk up to a white truck and off. In the note was cut out letters and it looked to be something of a ransom note. The police jumped on it real quick. After they posted that video and spoken to some people that called in, they identified the suspects and it was basically a prank between family members and they are aware of the suspects. Obviously, there will be some criminal charges coming down. This is something we take very seriously in this city. It's still in the investigation stage. I wanted to make sure the people know that nobody was kidnapped, no actual harm or danger was in the city at the time. Additionally, I wanted to thank the Civic Community Council for not only the parade, but community days. They outdid themselves again. It was one of the biggest parades I've seen and people were blown away by how organized and how well it was put together. That includes fireworks in which Steve and his group do a great job every single year. Steve was also able to obtain some sponsors and be actually able to film the parade this year. It was put on the Sheffield Lake Facebook and I think it was a great added touch. Recently our building inspector had taken another position so right now we are kind of doing a divide and conquer aspect. We do have a backup building inspector, but he works for other cities so he is here in the afternoon and approves the materials he needs to. We do have Julie and she is very knowledgeable and David has been taking on the zoning issues. We do have a candidate we are interviewing this week. Right now, we do have people stepping up to take on those duties so we can continue to function. Councilwoman Gee brought to my attention a rally that was going to be at Memorial Park on Friday. From the looks of it, it was a rally by the Lorain County Republican Party. We did reach out to those running who were running it and we did inform they had to get a special event permit to do this rally. They predict 25-30 people. We made sure they are doing the proper paperwork and getting the proper permits. Chalk the Walk is something the rec director had talked about. A lady in the community who has children that go to school brought it to our attention and said they would like to do a Chalk the Walk. I saw that other cities have done similar programs and the whole point is to pick a sidewalk or path and allow kids to come put inspirational or positive thoughts/pictures on it. She envisioned doing it at Gary Green Park on Lincoln Blvd. Trail and having food and possibly a bounce house. VFW donated \$2,000 to it and I think it's going to be a wonderful event. Additionally, the soccer program is going to start up. That was actually something that started up with Park Board Member Wright. This fall there will be a 6-week pilot program and then hopefully we can

expand on that. They plan to bring all the equipment they need and the coaches. They are going to do all the leg work and our job is going to be promoting. The whole goal going forward is that the city is able to take it over and it's able to function as a completely city ran program at some point. We have planned a movie night on the 15th at the community center. We plan to do 2-3 of those. Right now, we are working on the licensing aspect. I believe the library is going to donate about \$250 towards that license and NOPEC is also going to donate \$250. That should cover the license for at least one movie. Also, we are working on hopefully doing another softball game between Sheffield Lake/Sheffield Village in August. That would probably happen at Volunteer Field. The goal is to maybe make this a yearly thing that if we want to make it into some sort of fundraiser that benefits both cities, that would kind of be the long term goal. Chief Novak informed me that he had applied through the Bureau of Worker's Compensation for a funding source and he was able to receive \$13,500. That money is going to be used to extend the diesel exhaust system in the fire dept. President Rosso says the mayor mentioned Gary Tollett; Gary and his wife are the owners of WDLW/WOBL radio station in Oberlin and he lives in Sheffield Lake and is a member of the planning commission. He believes in doing things for the city. He videotaped/recorded and put on the Facebook page the parade and then he broadcast live from community days on Friday. By Friday afternoon, that parade video had already been watched 1,000 times. You think who wants to watch that, but in 24 hours 1,000 people had watched that video. They did a good job. Councilwoman Gee asks do you have a date for the movie? Mayor Radeff replies the 15th. Councilwoman Petrucci says last week I had someone in my ward contact me about a project and some paperwork had really gotten stalled in the building dept. I just want to say Julie came in and found what was needed immediately. I just want to give some kudos to Julie for finding it and helping this resident. Mayor Radeff replies Julie is great and works hard. We have thought about possibly turning her into fulltime. She's really stepped up with us not having an inspector. *Motion by Gee/Second by Kovach to accept the report. Yeas All. / **SERVICE DIRECTOR'S REPORT:** Service Director Hastings reports we have Griffith Paving in town doing our annual road paving project. They are currently in Parkview area and working their way west to Forestlawn. We have the Forestlawn Ditch cleaning out for request for proposals and it is scheduled to be started in mid to late August through September. We are moving forward with the Day Ditch water line replacement which is in the form of a resolution before you tonight, #036. I would like to remind you that is a notice of violation with the Ohio EPA so considering an emergency passage would be helpful to comply. We also have engineering out for the West Shore water line replacement and that is scheduled for Sept./Oct. this year. Alameda Phase 2 is new water lines, new road and improvement to storm sewers. That is currently in design and we will have it out for bid at the end of the year. Finally, West Dr. we are presenting as an OPWC Round 39 project. This includes replacement of the water mains and the pavement is near its useful life. That is also in the form of a resolution, Council #035. Councilwoman Stark says with us going forward with the soccer, I'm assuming we are going to use Guenther Park. In the future, can we look at maybe putting one of those flashing crosswalk signs over by where the parking is? In past years, we had a lot of traffic and the lines are pretty much, you can't see them really well. Service Director Hastings replies yes, we can pursue them and install in house. Mayor Radeff says and with that, we are meeting with Lorain County to expand hopefully some public transit and funding to increase safety when we

are doing bike paths/walking. Councilman Cizl says I had a resident ask about the corner of Lakewood Beach and Ferndale. Nice lady, but she doesn't have grass in her front yard. She has flowers, lots of them. This resident contacted me to ask is there anything the city can do about the obstruction of traffic coming around that intersection? Service Director Hastings replies it's difficult because it does look good and she's very much into flowers, plants, etc. I'll work with the law dept. on crafting a sensitive yet formal request. We can't risk health and safety. By code, the tree lawn is supposed to be grass. *Motion by Gee/Second by Cizl to accept the report. Yeas All. /**FINANCE DIRECTORS REPORT:** Finance Director Fallis reports I have one item and it's an ordinance to renew a bond anticipation note that we have with Huntington for \$475,000 and to repay a portion of that note. Historically, the city has had this note. It's a one year note and if there is a year in which the city needs money, typically the city would add money to the note. If there is a year the city doesn't need to borrow money, then we would pay down a portion of that note. Beginning August 2, 2023, we renewed this bond anticipation note for \$575,000. Money was used for two purposes. One, to set aside funds for the freightliner ambulance and then the street sweeper. Short discussion on what the note is/how it works. *Motion by Gee/Second by Cizl to accept the report. Yeas All. /**LAW DIRECTORS REPORT:** Law Director Graves reports on the legislation for the evening. *Motion by Gee/Second by Kovach to accept the report. Yeas All.

CITIZENS COMMENTARY: John Morrow, 856 Irving Park Blvd. says I wanted to talk about utility poles in the city. We have so many of them leaning and rotting. We have a restoration program going on with a lot of substandard work. Utility poles are being restored with a truss and banding around the poles when they are already at a 10-degree angle which is considered an emergency. I've been working with the public utilities commission and I am happy to report I will get my pole fixed and I'm looking at getting the entire Irving Park Blvd. as well as Oster Rd. as well. I've created a website called Sheffieldlakeforum.com where people can report leaning poles and I'll go out and get a proper angle to report. It looks like we have a high water table in the city and that means that our poles can't be sunk to the standard level. The danger of it leaning is that you either have wires under too much tension or you have wires that don't have enough tension. It's something that when I talked to the public utilities commission, they said if the city creates a standard ordinance for that, that can then be recorded for the public utilities commission that they are not living up to the standards. Which they are not living up to industry standards. That is looked at as being blamed to the engineering that they didn't set the poles deep enough. I've gotten a lot of response to the Sheffield Lake forum and some of the suggestions besides utility poles was they wanted bocce ball courts and pickleball courts as well.

UNFINISHED BUSINESS: None.

NEW BUSINESS: *Motion by Kovach/Second by Gee to amend the agenda to add council #038 and #039.

ROLL CALL: Stark, Gee, Wtulich, Kovach, Petrucci, DeBottis, Cizl. Yeas All.

ORDINANCES AND RESOLUTIONS:

COUNCIL #011- TABLED- AN ORDINANCE VACATING PORTIONS OF PARKVIEW DRIVE, IVANHOE AVENUE AND FERNDALE AVENUE AND THE DECLARING OF AN EMERGENCY.

COUNCIL #028- THIRD READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PAULA PITASKY LLC d/b/a ENCOMPASS MARKETING TO SOLICIT AND OBTAIN SPONSORSHIPS FOR THE BENEFIT OF THE CITY AND THE DECLARING OF AN EMERGENCY.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Gee, Wtulich, Kovach, Petrucci, DeBottis, Cizl . Yeas All.

Ordinance Passes #31-24

COUNCIL #034- FIRST READING- AN ORDINANCE APPROVING AND ADOPTING A MASTER PLAN FOR THE CITY OF SHEFFIELD LAKE AND THE DECLARING OF AN EMERGENCY.

COUNCIL #035-FIRST READING- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHEFFIELD LAKE AUTHORIZING THE MAYOR TO PRESENT AN APPLICATION FOR ROUND 39 OF THE OHIO PUBLIC WORKS COMMISSION CAPITAL IMPROVEMENT FUNDING FOR THE CITY OF SHEFFIELD LAKE, OHIO'S PROJECTS AND SUPPORTING THE SUBMISSION OF SUCH APPLICATION AND THE DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Cizl, Petrucci, Stark, Wtulich, Kovach, DeBottis, Gee. Yeas All.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis, Petrucci. Yeas All.

Resolution Passes #32-24

COUNCIL #036- FIRST READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE DAY DITCH WATERLINE REPLACEMENT PROJECT AND THE DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Wtulich, Kovach, Petrucci, Stark, Gee, DeBottis, Cizl. Yeas All.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Gee, Kovach, Wtulich, Stark, Cizl, DeBottis, Petrucci. Yeas All.

Ordinance Passes #33-24

COUNCIL #037- FIRST READING- AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS IN THE AMOUNT OF NOT TO EXCEED FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$475,000) FOR THE PURPOSE OF: **(I)**; PAYING THE COST OF AN EMERGENCY MEDICAL SERVICES VEHICLE AND ALL EQUIPMENT AND APPURTENANCES RELATING THERETO; **(II)**; PAYING THE COST OF A STREET SWEEPER VEHICLE FOR THE MUNICIPALITY, AND APPURTENANCES RELATING THERETO AND **(III)** RETIRING NOTES PREVIOUSLY ISSUED FOR SUCH PURPOSE; AND DECLARING AN EMERGENCY.

*Motion by Kovach/Second by Stark FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Kovach, Cizl, Gee, Wtulich, Stark, DeBottis, Petrucci. Yeas All.

*Motion by Kovach/Second by Gee FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Gee, Wtulich, Kovach, Petrucci, DeBottis, Cizl. Yeas All.

Ordinance Passes #34-24

COUNCIL #038- FIRST READING- A RESOLUTION AUTHORIZING THE CITY OF SHEFFIELD LAKE TO ACCEPT AND APPROVE THE DONATION OF FUNDS FROM VFW POST NO. 8686 FOR ACTIVE SHOOTER RESPONSE BODY ARMOR FOR THE SHEFFIELD LAKE POLICE DEPARTMENT AND THE DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Cizl, Petrucci, Stark, Wtulich, Kovach, DeBottis, Gee. Yeas All.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Gee, Cizl, DeBottis, Petrucci. Yeas All.

Resolution Passes #35-24

COUNCIL #039-FIRST READING- A RESOLUTION AUTHORIZING THE CITY OF SHEFFIELD LAKE TO ACCEPT AND APPROVE THE DONATION OF FUNDS FROM VFW POST NO. 8686 FOR A CHALK THE WALK COMMUNITY EVENT AND THE DECLARING OF AN EMERGENCY.

*Motion by Gee/Second by Kovach FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Kovach, Cizl, Gee, Wtulich, Stark, DeBottis, Petrucci. Yeas All.

*Motion by Gee/Second by Kovach FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Gee, Wtulich, Kovach, Petrucci, DeBottis, Cizl. Yeas All.
Resoltuion Passes #36-24

COUNCIL PRESIDENT: None.

MEETING ADJOURNED: With no further business before this council, *Motion by Kovach/Second by Wtulich to adjourn at 8:16 PM. Yeas All.

CLERK OF COUNCIL AFFIRMATION: This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of July 23, 2024.

COUNCIL PRESIDENT

Rick Rosso

MAYOR

Rocky Radeff