

**MINUTES OF CITY COUNCIL WORKSESSION  
SHEFFIELD LAKE, OHIO  
June 18, 2024**

The regular meeting of the City Council Worksession was held Tuesday, June 18, 2024. President Rosso called the meeting to order at 7:19 PM.

**ROLL CALL OF MEMBERS:**

Present: Rosso, Stark, Wtulich, DeBottis, Petrucci, Gee, Cizl, Mayor Radeff,  
Finance Director Fallis, Law Director Graves.  
Excused: Kovach, Service Director Hastings.  
Attending: Citizen.

**PRESENTATIONS:** None.

\*\*\*\*\*COMMITTEES\*\*\*\*\*

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**ROADS & DRAINS:** None. /**SAFETY:** None. /**BUILDINGS, LANDS,  
VEHICLES & EQUIPMENT:** None. /**ORDINANCE:** None. /**FINANCE:**  
None. /**PARK BOARD:** None.

\*\*\*\*\*ADMINISTRATIVE\*\*\*\*\*

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**MAYOR:** Mayor Radeff reports next council meeting I'll be submitting an ordinance to enter into an agreement with Encompass Marketing. They will go after sponsorships for different things, like do you want to sponsor this event for \$1,500 or sponsor this for the rec center or this for the community center. It's no cost up front. They get a percentage of what they collect. I will bring her in on July 9th so you can ask direct questions as well. The service dept. is doing that tie in to Lake Rd. for those properties that had recently come in about some place they could tie in for the large amount of water they were getting in the front. He (Pat) set money aside last year for this year to put in a tie in. He is doing that in July. Warwick is in the final phase and that's pretty much done. He has appraisals going now for the connectivity and that should be moving forward shortly. The Forestlawn Ditch is being combined with the Day Ditch and the water line that he is putting in there. I think he still plans on getting them done July/August. He did \$10,000 worth of escrow for sidewalks and he said there is about \$60,000 in there. The bike lane/turn lane on Lake that goes onto Abbe, in July the whole lane is going to be painted green so that it is marked for a bike path. President Rosso says he talked about putting up those dividers so cars couldn't cut over there. We almost took out a motorcycle the other day because we were turning right and he was driving on the bike path and I didn't see him. Mayor Radeff says I will follow up

with him. I don't know if he has to get approval to do that. He at least wants to get it painted green to start something. President Rosso says the tie ins on Lake Rd., we shouldn't be doing anything to that. We should be charging them a tap in fee; we shouldn't be paying anything. Mayor Radeff replies he's not doing the work for them, he is just giving a place so they can put drainage in their yard. Law Director Graves says there is a tap in fee. Councilwoman Stark says I'm not sure if anyone else has gotten the email from John Morrow in regard to telephone poles. I'm assuming Pat is aware of that. Mayor Radeff says I understand a lot of that is out of our control. Law Director Graves says utility companies enjoy a significant amount of autonomy and immunity and you can't really make them do much with leaning poles. President Rosso says the city has no responsibility or authority to replace a telephone pole. Law Director Graves says I think he wants the city to put some pressure on the utility company to straighten their poles, but I don't think we have much leverage. Councilwoman Gee says Mayor, you mentioned the marketing firm, is that the same person that's been doing the advertising for the June truck event at the community center? Mayor Radeff replies yeah, that's the only event they are really helping us with. Now the goal would be switching over to the rec director doing that. She helped build a contact list, etc. President Rosso asks so this marketing firm is only looking for sponsors for recreational activities? Mayor Radeff replies no, anything. She is helping us out with this community event because she also does community events. Law Director Graves states the plan would be that the rec director would be responsible for community events; singular events. This Encompass would be looking for sponsorships for anything.

**/SERVICE DIRECTOR:** Service Director Hastings is excused. **/FINANCE DIRECTOR:** Finance Director Fallis has no report. **/LAW DIRECTOR:** Law Director Graves reports on council #026 which is the ammunition exchange, if council so chose, we would request consideration for suspension of the rules. There will be a couple additional pieces of legislation. One will be approving the \$5,000 donation from the VFW and also approving the agreement the mayor mentioned with Encompass. President Rosso asks the donation from VFW, what's that going to cover? I thought the \$105 covered for each? Mayor Radeff replies correct. It's for that program, but I don't know if they want to use it for future or not. They wanted to be able to donate for certain people who couldn't afford them. Law Director Graves says we did have a promotional civil service exam scheduled for last Saturday for the vacant Sargeant's position. We only had two candidates sign up to take it. Under Ohio law, you have to have at least two to take the test to make it competitive. One of the people who signed up to take the test is on a worker's comp claim and his doctor declared he was not medically eligible to take the test, so we cancelled it. We will be making arrangements to run another civil

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service test and hopefully more officers will sign up. Mayor Radeff asks we wouldn't have to pay the cost again, correct? Law Director Graves responds we may pay some cost, but not the full cost. Councilwoman Petrucci asks do we ever have the candidates pay for any portion of that? Law Director Graves replies not on a promotional test. On an entry level civil service exam, then yes there is a fee to take the test. The issue we've had in recent years is you can't get anybody to take a law enforcement civil service test. That is why all these communities have greatly expanded their lateral transfer rules. Mayor Radeff says on that note, the fire chief said that he has a fireman that is leaving and they recently did a civil service test and he will be going through that list. Law Director Graves says I have put together revised civil service rules.

**COMMUNICATIONS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**ORDINANCES AND RESOLUTIONS: Councils Agenda –**

**COUNCIL #011- TABLED READING-** AN ORDINANCE VACATING PORTIONS OF PARKVIEW DRIVE, IVANHOE AVENUE AND FERNDALE AVENUE AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #023- THIRD READING-** AN ORDINANCE AMENDING TABLE 1105-2 OF CHAPTER 1105 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING WRITTEN NOTICE OF PLANNING AND ZONING REVIEW PROCEDURES AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #025- SECOND READING-** AN ORDINANCE INCREASING THE RATE OF PAY FOR THE POSITION OF COMMERCIAL PLANS EXAMINER EFFECTIVE APRIL 1, 2024, AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #026- SECOND READING-** AN ORDINANCE AUTHORIZING THE POLICE CHIEF TO EXCHANGE AMMUNITION WHICH IS NOT NEEDED FOR PUBLIC USE, AND UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED FOR AMMUNITION AT THE SAME VALUE WHICH IS USABLE BY THE POLICE DEPARTMENT AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #027- FIRST READING-** A RESOLUTION AUTHORIZING THE CITY OF SHEFFIELD LAKE TO ACCEPT AND APPROVE THE DONATION OF FUNDS FROM VFW POST NO. 8686 FOR THE SHEFFIELD LAKE HOMETOWN HEROES PROGRAM AND THE DECLARING OF AN EMERGENCY.

**MEETING ADJOURNED:** With no further business before this council, Motion by Cizl /Second by Wtulich to adjourn at 7:39pm. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting Of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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**CLERK OF COUNCIL/COMMITTEES**  
*Brandy Randolph*

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**MAYOR**  
*Rocky Radeff*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of WORKSESSION of June 18, 2024.

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**COUNCIL PRESIDENT**  
*Rick Rosso*