

**City of Sheffield Lake Planning Commission
Sheffield Lake, Ohio
June 12, 2024**

This special meeting of the Planning Commission was held Wednesday, June 12, 2024. Chairwoman Pugh called the meeting to order at 6:31 PM.

ROLL CALL OF MEMBERS:

Present: Pugh, Springborn, Tata, Burns, Mayor Radeff, Law Director Graves, Council Representative DeBottis.

Excused: Tollett, Building Inspector Melbar

Attending: None.

MINUTES: February 21, 2024 – *Motion by Burns/Second by Springborn to approve the minutes with any noted corrections. Yeas All.

CORRESPONDENCE: None.

REPORT FROM COUNCIL REPRESENTATIVE DEBOTTIS: None.

REPORT FROM ZONING BOARD OF APPEALS MEMBER SPRINGBORN:

Member Springborn reports there was one application for three variances and after a short discussion, all variances were approved.

PRESENTATION: Master plan- Mayor Radeff says one thing I wanted to do is kind of give you a little background/update on the master plan. Probably within the next week I'll have it sent out to you to review it. The last time that we actually updated the master plan was in 2008. I know when I was on Planning about 2015-16, we had made an attempt to do so, but those didn't really come to fruition. I took a different approach this time. With this master plan, I took the one from 2008 and the first thing I did was send it to each department so that they could work on their sections specifically. Then we did a survey and we had about 469 people respond to that. I took that and used it to really adjust the remaining part of the master plan. What you will see when you get this is there is just a summary result of it. Some sections that I really hit on were the business and economic development, zoning and property maintenance, roads, drains and water, fire and police, lakefront development and recreation development. What I did was put down some of the main points that I wanted to hit. The full results of the survey I will attach as part of the appendix. The next section involves more of the estate of the city and recommendations. Then we get more specifically into parks and what I did is went through each park and stated any type of updates, compared it to the previous survey and also put recommendations. You will see after each park it will have a recommended improvement, it will have a list and then underneath it will have a rationale. I gave a

rationale related to more specifically how it related to the response to the survey. For example, Erie Shore Park we put some recommendations of a bike trail, rest area, etc. Promote connectivity and access to our lakefront as 85% of the response said availability to our city. Walkability to the city is generally or extremely important. 72.4% felt the city should explore more development of trail systems. Then we get into bike lanes, lakefront connectivity, funding for parks and bike lanes, recreation and then it goes more specifically into police dept. and fire dept. The numbers were put together by each individual dept. and kind of put together things that we need to look forward to in the future to get. For example, it mentions that we will have to get a new fire truck within the next 5-10 years and we need to start looking at that now. We wanted to make sure it was forward looking. This is really important when we are going after grants, going after funding. It's a guideline for the city on where we wanna improve the city and also it shows that we have support and community for these areas. Some of these results I did use in our application for Nathan Manning which we were able to receive \$600,000 towards a future rec center. We wanted to make sure this was a priority. The next step is sending it to you guys to review it and give any comments or update that you think we should discuss or you feel is necessary that we put in this. Then we would send it to council for approval. Our goal would be to have it approved by hopefully the end of summer/early fall. It's been reviewed by a couple outside sources as well and I feel that it is definitely a great start. Chairwoman Pugh says I would like to thank you. I sat on the planning commission trying to put together and yours was a much more realistic approach. The survey was very inclusive and you got maximum response. It needed to be done. Mayor Radeff responds it was a team effort. This is the something the whole administration agreed needed to get done so we know how to move forward. If there are people that didn't fill out the survey, they can definitely fill it out and we can adjust it as we go. At the bottom, I added the breakdown of the tax schedule. Law Director Graves says that's our annual certification from the county which talks about all the estimated revenues that the city anticipates bringing in from the various levies, etc. It talks about the total comprehensive valuation of the city and it's from that that they establish how much money we will receive and our debt limitation. Having a comprehensive master plan in place is essential. When the city goes after grant funding, to be able to say this is an objective that the public supported, it goes a long way in terms of whether or not projects get funded.

OLD BUSINESS: Law Director Graves says I can update on the matters that came before planning commission from the last meeting which was the Harbor Woods Development. I know planning voted on three items that night; the code text amendment, the concept plan, and then the road vacation which has been tabled by council.

NEW BUSINESS:

CITIZENS' COMMENTARY:

MEETING ADJOURNED: With no further business before this committee, *Motion by Springborn/Second by Burns to adjourn at 6:44pm. Yeas All.

CLERK OF COMMITTEE AFFIRMATION: This meeting of the City Committee of the City of Sheffield Lake, Ohio was held and conducted under All Rules and Regulations Governing the Sunshine Laws of the State of Ohio as they may apply. All meetings are recorded and available in Councils Office.

CLERK OF COUNCIL/COMMITTEES

Brandy Randolph

I, Brandy Randolph, duly appointed Clerk of Commission of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of Planning Commission of June 12, 2024.

CHAIRPERSON

Cathy Pugh

COUNCIL PRESIDENT

Rick Rosso