

**MINUTES OF THE CITY COUNCIL  
SHEFFIELD LAKE, OHIO  
May 28, 2024**

This regular meeting of the City Council was held Tuesday, May 28, 2024.  
Council President Rosso called the meeting to order at 7:05 pm.

\*\*\*\*\***ROLL CALL OF MEMBERS**\*\*\*\*\*

Present: President Rosso, Stark, Kovach, Cizl, Wtulich, DeBottis, Petrucci, Mayor Radeff, Finance Director Fallis, Law Director Graves, Service Director Hastings.  
Excused: Gee.  
Attending: Citizens, videographer.

**READING OF THE MINUTES:**

**Council** - \*Motion by Kovach/Second by Cizl to accept the minutes of the May 14, 2024 meeting with any noted corrections. Yeas all.  
**Work Session** - \*Motion by Kovach/Second by Cizl to accept the minutes of the May 21, 2024 meeting with any noted corrections. Yeas All.

**CORRESPONDENCE:** None.

**PRESENTATIONS:** Mayor Radeff submits Zack Kantouros for the position of Recreation Director. Mr. Kantouros gives a brief educational background as follows: Started off as a teacher, worked his way into administration, became an assistant principal then principal and then an assistant superintendent/regional director where he oversaw all of the schools in the Cleveland, Toledo and Akron area. Most recently he is a consultant with the Educational Service Center of Lorain County. Mr. Kantouros expresses his excitement for the position. \*Motion by Kovach/Second by Cizl to accept the appointment.  
**ROLL CALL:** Kovach, Stark, Wtulich, Cizl, DeBottis, Petrucci. Yeas All.

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**CITY COUNCIL REPORTS**

**Roads, Drains, Water, Sewer and Refuse:** None. **Buildings, Lands, Vehicles & Equipment:** None. **Ordinance:** None. **Finance:** None. **Council Representative to the Joyce Hanks Community Center:** Excused. **Council Representative to the Park Board:** Representative Kovach reviews the minutes of the May 20, 2024 meeting. **Representative to the Planning Commission:** None. **Council Representative to the Zoning Board of Appeals:** None.

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**ADMINISTRATIVE REPORTS**

**MAYOR/SAFETY:** Mayor Radeff reports so far for Hometown Heroes we are at about 30 people that have submitted applications. Today there will be an appropriation to allow us to take the money from the payments and expend it out. There is no money coming out of the city. We met with NOPEC today and we got a lot of great information from them

involving a lot of federal funding and grant opportunities; things we can use for the roof not only at the community center, but really any building. Also, opportunities for federal finding for energy efficiency. We talked to them about small business and they have a lot of big opportunities for small businesses who are looking to fix their buildings with new energy efficient aspects. We had a meeting two weeks ago with the administration and the fire chief brought up the box on the squad out there that is parked. He has shopped around to see if anyone was willing to buy it or if there is some sort of value to it. He has come to the conclusion that the only value really is the box on the back. He did work out a possible deal with University Hospitals in which they would actually take it and trade us for a CPR machine. It's a machine he said is valued up to \$10,000-15,000. To have a machine like that is invaluable. We met with Enterprise last week and I believe the chief is picking up the vehicles this Thursday and then he will be sending them out to get wrapped and outfitted. We will hopefully have them before, but no later than July 1<sup>st</sup>. \*Motion by Kovach/Second by Wtulich to accept the report. Yeas All. / **SERVICE DIRECTOR'S REPORT:** Service Director Hastings has no report. Councilwoman Stark asks the playground material at Guenther, I know we said we are trying to spread that out, do we have an idea of when? There are kids that are playing in that pile. Service Director Hastings replies I did not realize that was happening. I will expedite that. Councilman Cizl says Pat, I commend you for your work. I drove by the project (Warwick) and it's absolutely beautiful. Thank you. President Rosso asks how does that work there? The gutters run down the drains closer to Forestlawn? Service Director Hastings replies that's how it originally was, those two have been replaced. We also installed 4,000 ft. of drainage up and down the curbs and added additional midblock catch basins. President Rosso asks so they're not in the curbs anymore? Service Director Hastings replies yes, they are. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All. / **FINANCE DIRECTORS REPORT:** Finance Director Fallis reports last week I filed for an extension to file our financial report with the auditor of state. I'm expecting an answer sometime this week. We will be taking delivery of 6 Durango's Thursday and today we secured the insurance for those. President Rosso says attached to everyone's packet tonight are appropriations that will need to be added. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All. / **LAW DIRECTORS REPORT:** Law Director Graves reports on the legislation for the evening. There is one correction on Council #023. On the table that we are amending, under the stricken language, that should begin at within 300ft., the word owners should not be stricken. It occurs three times. Councilman Wtulich asks these are all under emergencies so they all need to be passed under emergency? Law Director Graves replies no. Just to clarify, the emergency clause waives the 30-day waiting period for the effective date of the ordinance. Without the emergency clause, the legislation will be effective 30 days after being signed by the mayor. That is different than suspension of the three readings rule. Most of the time they would go hand in hand, but we can go three readings and still have the emergency clause. \*Motion by Kovach/Second by Cizl to accept the report. Yeas All.

**CITIZENS COMMENTARY:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** \*Motion by Kovach/Second by Cizl to amend the agenda to include Council #024. **ROLL CALL:** Kovach, Wtulich, Stark, Cizl, DeBottis, Petrucci. Yeas All.

**ORDINANCES AND RESOLUTIONS:**

**COUNCIL #011- TABLED-** AN ORDINANCE VACATING PORTIONS OF PARKVIEW DRIVE, IVANHOE AVENUE AND FERNDALE AVENUE AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #022- SECOND READING-** AN ORDINANCE ESTABLISHING THE RATE OF PAY FOR THE POSITION OF PART-TIME SECRETARY TO THE MAYOR, AND THE DECLARING OF AN EMERGENCY.

\*Motion by Kovach/Second by Wtulich FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Stark, DeBottis, Cizl, Kovach, Wtulich, Petrucci. Yeas All.

\*Motion by Kovach/Second by Wtulich FOR ADOPTION.

ROLL CALL FOR ADOPTION: Stark, Cizl, Wtulich, Petrucci, DeBottis, Kovach. Yeas All.

***Ordinance Passes #20-24***

**COUNCIL #023- FIRST READING-** AN ORDINANCE AMENDING TABLE 1105-2 OF CHAPTER 1105 OF THE CODIFIED ORDINANCES OF THE CITY OF SHEFFIELD LAKE REGARDING WRITTEN NOTICE OF PLANNING AND ZONING REVIEW PROCEDURES AND THE DECLARING OF AN EMERGENCY.

**COUNCIL #024- FIRST READING-** AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT, INCREASE, AND/OR DECREASE OF CERTAIN FUNDS WITHIN THE ANNUAL APPROPRIATIONS ORDINANCE OF THE CITY OF SHEFFIELD LAKE, OHIO, AND THE DECLARING OF AN EMERGENCY.

\*Motion by Kovach/Second by Wtulich FOR SUSPENSION OF THE RULES.

ROLL CALL FOR SUSPENSION: Cizl, Petrucci, Stark, Wtulich, Kovach, DeBottis. Yeas All.

\*Motion by Kovach/Second by Wtulich FOR ADOPTION.

ROLL CALL FOR ADOPTION: Kovach, Stark, Wtulich, Cizl, DeBottis, Petrucci. Yeas All.

***Ordinance Passes #21-24***

**COUNCIL PRESIDENT:** None.

**MEETING ADJOURNED:** With no further business before this council, \*Motion by Kovach/Second by Cizl to adjourn at 7:32 PM. Yeas All.

**CLERK OF COUNCIL AFFIRMATION:** This Meeting of The City Council Of The City Of Sheffield Lake, Ohio Was Held And Conducted Under All Rules And Regulations Governing The Sunshine Laws Of The State Of Ohio As They May Apply. All meetings are recorded and available in council offices.

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CLERK OF COUNCIL/COMMITTEES

*Brandy Randolph*

I, Brandy Randolph, duly appointed Clerk of Council of Sheffield Lake DO HEREBY CERTIFY that this is a true and exact copy of the Minutes of COUNCIL of May 28, 2024.

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COUNCIL PRESIDENT

*Rick Rosso*

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MAYOR

*Rocky Radeff*